



JOB DESCRIPTION

Position Title	Machine Operator (Afternoon Shift)
Department	Production
Location/Site	Burlington, Ontario

OBJECTIVE

Reporting to the Production Manager, Finished Goods, the Machine Operator role exists to assist on the production floor. The incumbent shall be mainly responsible for machine set-up, pre-op checks and troubleshooting for daily production runs.

Hours: 2:30pm -10:30pm

QUALIFICATIONS

Education:

- High school diploma or equivalent
- Current license for Forklift and Reach / Fall Arrest

Experience & Skills:

- 1-2 years of experience in production environment
- Food industry experience a strong asset
- Good verbal and written communication skills
- Positive attitude and team player
- A high degree of flexibility and willingness to work overtime as required, including evenings and weekends
- Ability to lift up to 50lbs repetitively/ability to stand for long periods of time during the work day

PRINCIPAL RESPONSIBILITIES

1. Perform pre-op checks and set up machine for daily production runs.
2. Conduct minor trouble shooting if required to ensure that the machine is running properly.
3. Promptly report any major issues/ problems observed with the machine.
4. Ensure that correct packaging, traceability coding are being used and that all special instructions on the Daily Production Schedule are being followed.
5. Handle machine with care and take required steps to ensure that it is running efficiently at all times.
6. Perform general housekeeping in work area at the end of each production run.
7. Adhering to company Health and Safety policies and procedures.
8. Other duties and projects as assigned by the Production Manager, Finished Goods.