



JOB DESCRIPTION – FORKLIFT OPERATOR

Please note this is an afternoon shift/contract position, hours are 2:30-11pm with potential for overtime.

QUALIFICATIONS

Education:

- High School Diploma
- Current license for Forklift and Reach

Experience & Skills:

- 2-3 years of forklift operator experience (within a food manufacturing environment an asset)
- Positive and team player attitude
- Good communication skills
- Ability to lift up to 50lbs
- Flexibility and willingness to work overtime as required, which may include some evenings and weekends

PRINCIPAL RESPONSIBILITIES

1. Staging raw product on production floor for the purpose of emptying bins and totes onto the production line.
2. Verify accuracy of purchase order numbers in accordance with the production schedule.
3. Pre and post inspection of forklift.
4. Perform house-keeping duties and maintaining cleanliness of work area.
5. Ensure compliance with Occupational Health & Safety laws and regulations and EarthFresh GMPs/policies and procedures.
6. Other duties as required by the Production Manager, Raw Product and/or Production Supervisor.